

Good Friday, 6 April 2012 • Suttons Beach • Redcliffe
Market Site Application Form



Welcome,

Please find attached the application form for the 2012 Redcliffe Festival of Sails event. This year the festival will be held at Suttons Beach, Redcliffe on Good Friday, 6 April from 9am till 4pm.

Please read the following as it contains important information regarding your application.

This application and site fee must be received by Market Minx by **Monday 21 February 2012**. Applicants will be notified no later than 9 March 2012 if your application has been successful. If you are not successful your application will be returned along with a full refund. Past participation in this festival will not automatically guarantee you a position.

The quality of this festival continues to grow, so the following will be taken into consideration: Handmade and/or unique articles will take priority over mass produced goods. The presentation of your stall will also be considered, the more interesting your presentation the better your chance of your application being successful. All applications must include a photograph of the stall as you wish it to look on the day. This also applies to food stalls. Power requirements will also be taken into consideration, as there is limited power available on site. If you can rearrange your power requirements to minimise power usage or use gas, you will have a better chance of being accepted.

Stalls will be limited to a maximum of two sites per applicant (single or joint applicants on one form) and no-one will be able to have one site at each end of the festival. Every food stall must have Public Liability Insurance, Temporary Food Licence (if applicable – check with Moreton Bay Regional Council if unsure on **07 3205 0555**) as well as Product Liability if applicable. With all food applications, ALL electrical equipment to be used at the event must be listed on the attached form or it will NOT be plugged in. All appliances must have up-to-date electrical tags. This also applies to non-food stalls requiring power.

No refunds will be given after Monday 26 March 2012. If the event is cancelled on the day due to bad weather or other circumstances, beyond our control, part refunds will be given. However if the event goes ahead in inclement weather and you choose not to attend, no refund will be given. When you have been accepted we will also send you a map and further information about the day.

Kind Regards
Market Minx Event Management & Consultant

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Contact Details

Contact Person _____

Trading or Business Name _____

Postal Address _____

State _____ Postcode _____

Phone _____ Fax _____

Mobile _____ Email _____

Vehicle/ Trailer Registration Number _____

*Must be vehicle/trailer used on the day

Site Details

Stall Size Required _____ Time required to setup _____

Description of goods _____

*Food and beverage stall operators, please list all items to be served

Other festivals or markets you have attended _____

Do you have any special requirements? _____

Do you have current public liability insurance? _____

*Please attach a copy with this application

Food Stall Details

Do you have your own generator? Yes No

Do you require water? Yes No

Are you classified as a mobile food business? Yes No

*Please include a copy of current mobile food business licence

Do you have product liability insurance? Yes No

*Please include a copy of licence

Have you completed a temporary food stall application for Moreton Bay Regional Council this calendar year? Yes No _____

*If yes, please give details including date and which event _____

*If no, or unsure if you need a licence, please call Moreton Bay Regional Council on (07) 3205 0555

Other Comments _____

Food stall operators and other powered sites only

Please read and complete

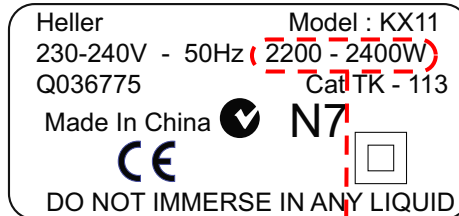
All electrical equipment must have a current Electrical Tag (Test and Tag) attached.
 Any equipment not listed on this form will not be used on the day.
 An electrician will inspect your stall and check your equipment against what is included on this form.
 Please fill in the following information for each piece of equipment you will be using.

Every piece of equipment MUST be listed and the following information is mandatory

Description: Please tell us what it is, eg. Urn, cash register, cold room, stove, hot plate, etc.

Watts/Amps: On every piece of equipment a compliance plate will be visible, on this plate information about the wattage or amperage will be found eg, 50Hz 700w see here. 2400 watts is 10 amp and 3600 watts is 15 amp

Test and Tag: All equipment must also have a current electrical tag. The information must be up to date and include the following Tag Number, Test Date, and Test Due Date, see here
 All this must be included on the form below



	Licence Number
Model Number	Serial No
TEST DATE 1 / 2 / 12	NEXT TEST 1 / 5 / 12
◀ PLACE LEAD HERE ▶	
<div style="background-color: black; color: white; padding: 5px; font-weight: bold; font-size: 1.2em;">CAUTION</div> <small>Some very small white writing placed in this general area</small>	
TAG NUMBER 008230	
APPLIANCE TEST TAG	

	Description	Watts/Amps	Test and Tag Date	
			Test Date	Date Due
Eg.	Kettle	2400w	1/2/12	1/5/12
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

Remember, only tested and tagged appliances and equipment listed on this form will be permitted on the day. No other items will be allowed

Stall trading name _____

Signature _____

Office Use Only Stall Number _____ Area _____ Requested _____



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Part One – Site Fee including GST		
Size and Type	Price	Total
CRAFT STALLS		
3m x 3m	\$100	\$
4.5m x 4.5m	\$150	\$
6m x 3m	\$200	\$
FOOD STALLS		
3m x 3m	\$150	\$
4.5m x 4.5m	\$200	\$
6m x 3m	\$300	\$
SITE FEE TOTAL		\$

Part Two – Power Fee including GST			
Size	Price	Number Required	Total
10 amp	\$20		\$
15 amp	\$25		\$
3 Phase	\$60		\$
POWER FEE TOTAL			\$

Part Three – Calculate Cost	
Site Fee Total	\$
Power Fee Total	\$
SITE FEE TOTAL	\$

Please remember this application, along with full payment, must be received by Monday 21 February 2012 to be considered for a place in the event. Due to limited spaces this event is by invitation only and a completed application form does not guarantee a place at the event. If your application is unsuccessful your payment will be returned. If you cancel, an administration fee will be deducted.

Please return this form along with full payment and any extra forms required to:

MARKET MINX - PO BOX 779, NERANG Q 4211

All forms must be received no later than Monday 21 February 2012.

Signature _____ Date _____

Check List
Have you included the following?
1. Completed application form
2. Copies of any insurances
3. Copy of any Licences
4. A photograph of your stall
5. Payment

Office Use Only		
DR	CH \$	B
MO	CNO	
CA	BSB	
EFT	ACC	